

**MINUTES OF THE CONTINUED REGULAR MEETING OF THE
COLUMBIA COUNTY TRANSIT AUTHORITY**

June 24, 2014

CALL TO ORDER AND ROLL CALL:

Mayor George called the meeting to order at 6:00 p.m. in the CCPT Office Building located at 507 W. Cameron St. Dayton, Washington.

Members Present: Craig George, Charles Reeves, Dwight Robanske, Darcy Linklater

Members Excused: Mike Talbott

Staff Present: Stephanie Guettinger

Citizens Present: None

COMMENTS FROM INTERESTED CITIZENS:

None

ADDITIONS OR DELETIONS:

Correction on March 18, 2014 minutes. Dwight was present at this meeting.

DISCLOSURES OF CONFLICT OF INTEREST

CONSENT AGENDA:

Commissioner Robanske moved to approve consent agenda items 1 through 3:

- *Item 1 would approve the minutes dated March 18, 2014 as corrected*
- *Item 2 would approve the monthly statistical reports.*
- *Item 3 would approve March 2014 through May 2014 payables.*

March EFT's and Check #'s 1262 – 1302 Totaling \$97,887.45

April EFT's and Check #'s 1303 – 1332 totaling \$92,428.230

May EFT's and Check #'s 1333-1356 Totaling 88,761.90

Mayor Linklater seconded the motion. Motion unanimously carried.

OLD BUSINESS:

None

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NEW BUSINESS:

1. **Consideration for approval Resolution #CCTA 2014-02 A Resolution by the Columbia County Transportation Authority Acknowledging the Palouse Regional Transportation Planning Organization (Palouse RTPO) and Authorizing Membership Therein.**

Discussion was held.

Commissioner Robanske moved to adopt Resolution # CCTA 2014-02 A Resolution by the Columbia County Transportation Authority Acknowledging the Palouse Regional Transportation Planning Organization (Palouse RTPO) and Authorizing Membership Therein. Mayor Linklater seconded. Motion unanimously carried.

2. **Consideration to upgrade Shah Scheduling Software to allow for tablet integration and the purchase of tablets for all of the buses, mounting hardware, and any other hardware associated with upgrading to the tablet integration on all busses.**

Discussion was held.

No action needed if we had money in the fund to allow for this upgrade and the purchase of the needed equipment.

Commissioner Reeves moved to authorize the Finance Manager to issue

CCPT Reports and Information

New dispatcher/administrative assistant

Update on the tablet integration

Update on HSTP update and local meeting

Guettinger gave updates on the above mentioned items.

ADJOURNMENT:

There being no further business to come before the Board, the meeting was duly declared adjourned at 6:40 p.m.

Submitted By:

Stephanie Guettinger
Executive Secretary
Transportation Authority Board

Approved:

Craig George, Chairman
Transportation Authority Board