

**MINUTES OF THE CONTINUED REGULAR MEETING OF THE
COLUMBIA COUNTY TRANSIT AUTHORITY**

September 30, 2014

CALL TO ORDER AND ROLL CALL:

Commissioner Mike Talbott called the meeting to order at 1:00 p.m. in the Columbia County Public Transportation Office, 507 Cameron St., Dayton, Washington.

Members Present: Mike Talbott, Craig George, Charles Reeves, Dwight Robanske

Members Excused: Darcy Linklater

Staff Present: Stephanie Guettinger

Citizens Present: None

COMMENTS FROM INTERESTED CITIZENS:

None

ADDITIONS OR DELETIONS:

None

DISCLOSURES OF CONFLICT OF INTEREST

None

PUBLIC HEARING:

As required by statute, the public hearing opened at 6:05pm to hear comments on the 2014 – 2019 Transit Development Plan. There were no public present. Public Hearing closed at 1:05pm.

Discussion was held.

CONSENT AGENDA:

Mayor George moved to approve consent agenda items 1 through 4.

- *Item 1 would approve the minutes dated June 24, 2014*
- *Item number 2 would approve the monthly statistical reports*

- **Item number 3 would approve June 2014 August 2014 payables.**
June EFT's and Check #'s 1357 – 1387 Totaling \$108,012.94
July EFT's and Check #'s 1388 – 1414 totaling \$94,719.46
August EFT's and Check #'s 1415-1439 Totaling \$84,844.83
Commissioner Robanske seconded the motion. Motion unanimously carried.

OLD BUSINESS:

None

NEW BUSINESS:

1. Consideration for approval the 2014 Transit Development Plan for years 2014-2019

Discussion was held.

Mayor George moved to approve the 2014 Transit Development Plan for years 2014-2019 as presented. Commissioner Reeves seconded. Motion unanimously carried.

2. Request to search for and purchase an additional bus due to the influx of student riders this fall

Discussion was held. Board directed Guettinger to move forward and search for a bus to purchase, advising them once one has been found.

3. Open Public Meetings Act Training

Discussion was held. Guettinger informed the board that she is required to send certification of each of the board members completion of the open public meetings act training to WSTIP by year end. At this time Mayor George is the only one who has completed the training.

4. Human Services Transportation Plan

Discussion was held. Guettinger informed the board that the next meeting to be held in Dayton is scheduled for October 15, 2014 at 9:00am in the Delaney Building.

5. **Consideration for approval to close at noon on Christmas Eve and to be closed all day on December 26th using one of the additional floats that can be used at the boards discretion per the CCPT personnel policy**

Discussion was held.

Mayor George moved to approve closing at noon on Christmas Eve and to use an additional float as per personnel policy on December 26th allowing CCPT to be closed for the day. Commissioner Reeves seconded. Motion unanimously carried.

CCPT REPORTS AND CORRESPONDENCE

Guettinger gave the Board several updates.

- 1) Update on tablets
- 2) Weight Loss Challenge

ADJOURNMENT:

There being no further business to come before the Board, the meeting was duly declared adjourned at 1:55 p.

Submitted By:

Stephanie Guettinger
Executive Secretary
Transportation Authority Board

Approved:

Mike Talbott, Chairman
Transportation Authority Board