

**MINUTES OF THE CONTINUED REGULAR MEETING OF THE
COLUMBIA COUNTY TRANSIT AUTHORITY**

June 18, 2015

CALL TO ORDER AND ROLL CALL:

Mayor George called the meeting to order at 1:05 p.m. in the Dayton City Hall meeting room located at 111 S. 1st St. Dayton, Washington.

Members Present: Craig George, Merle Jackson, Dwight Robanske

Members Excused: Mike Talbott, Darcy Linklater

Staff Present: Stephanie Guettinger

Citizens Present: None

COMMENTS FROM INTERESTED CITIZENS:

None

ADDITIONS OR DELETIONS:

None

DISCLOSURES OF CONFLICT OF INTEREST

None

CONSENT AGENDA:

Commissioner Robanske moved to approve consent agenda items 1 thru 3:

- *Item 1 would approve the minutes dated March 19, 2015*
- *Item 2 would approve Special Meeting minutes dated May 18, 2015*
- *Item 3 would approve March thru May 2015 payables.*

March 2015 EFT's and Check #'s 1624 – 1652 totaling \$86,574.92

April 2015 EFT's and Check # 1653 – 1682 totaling \$867,319.07

May 2015 EFT's and Check #'s 1683-1714 totaling \$109,552.67

Commissioner Jackson seconded the motion. Motion unanimously carried.

OLD BUSINESS:

None

NEW BUSINESS:

1. **Consideration for approval of CCPT Personnel Handbook, revised edition dated June 18, 2015**

Discussion was held.

Commissioner Robanske moved continue this meeting to June 22, 2015 at 1:00pm in the Columbia County Court House Commissioner Chambers so that board members can read through and review the proposed changes in personnel handbook more thoroughly. Commissioner Jackson seconded. Motion unanimously carried.

2. **Consideration for approval to authorize general manager and operations manager to cash in a portion of their vacation and sick leave (general leave) in July and September and the remainder in November. This will allow these managers to gradually bring down the accrued limits to get them to the maximum level allowable for carry-over by year end.**

Discussion was held.

Commissioner Robanske moved to table this until the June 22nd meeting with item 1 and requested that Guettinger bring back to the reconvened meeting the actual number of hours that Guettinger is requesting be paid out. Commissioner Jackson seconded. Motion unanimously carried.

CCPT Reports and Information

Guettinger gave an update on day to day operations of the agency as well updates on the new buses.

ADJOURNMENT:

There being no further business to come before the Board, the meeting was duly declared adjourned at 2:05 p.m.

Submitted By:

Stephanie Guettinger
Executive Secretary
Transportation Authority Board

Approved:

Mike Talbot, Chairman
Transportation Authority Board