

**MINUTES OF THE CONTINUED REGULAR MEETING OF THE
COLUMBIA COUNTY TRANSIT AUTHORITY**

September 17, 2015

CALL TO ORDER AND ROLL CALL:

Commissioner Mike Talbott called the meeting to order at 1:00 p.m. in the Dayton City Hall meeting room located at 111 S. 1st St., Dayton, Washington.

Members Present: Mike Talbott, Craig George, Merle Jackson, Dwight Robanske

Members Excused: Darcy Linklater

Staff Present: Stephanie Guettinger

Citizens Present: None

COMMENTS FROM INTERESTED CITIZENS:

None

ADDITIONS OR DELETIONS:

To New Business:

- 3) Fee for Private Pay Citizens for specialized individual transportation
- 4) Direction to look into the purchase of our building/property
- 5) Performance Evaluation for General Manager

DISCLOSURES OF CONFLICT OF INTEREST

None

CONSENT AGENDA:

Mayor George moved to approve consent agenda items 1 through 4.

- *Item 1 would approve the minutes dated June 18, 2015*
- *Item number 2 would approve continued meeting minutes dated June 22, 23, 2015*
- *Item number 3 would approve special meeting minutes dated August 11, 2015*
- *Item number 4 would approve June 2015 thru August 2015 payables.*
June EFT's and Check #'s 1715 – 1757 Totaling \$121,673.20
July EFT's and Check #'s 1758 – 1783 totaling \$96,333.97

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August EFT's and Check #'s 1784 -1814 totaling \$101,128.63
Commissioner Robanske seconded the motion. Motion unanimously carried.

PUBLIC HEARING:

As required by statute, the public hearing opened at 1:06pm to hear comments on the 2015 – 2020 Transit Development Plan. There were no public present.
Public Hearing closed at 1:35pm.

OLD BUSINESS:

None

NEW BUSINESS:

1. Consideration for approval the 2015 Transit Development Plan for years 2015-2020

Discussion was held.

Commissioner Robanske moved to approve the 2015 Transit Development Plan for years 2015-2020 as presented. Mayor George seconded. Motion unanimously carried.

2. Consideration for approval to authorize CCPT to be closed on Thursday December 24th, 2015.

Discussion was held.

Mayor George moved to authorize CCPT to be closed on Thursday December 24th, 2015. Commissioner Robanske seconded. Motion unanimously carried.

3. Fee establishment for private pay citizens for specialized individual transportation

Discussion was held.

Mayor George moved to establish a \$25.00 fare for private pay citizens to use for specialized individual transportation services when persons cannot use regular transit buses or when trips fall outside of regular transit trips and schedules, to be effective immediately. Commissioner Jackson seconded. Motion unanimously carried.

4. Consideration to purchase our building and property from Port of Columbia

Discussion was held. The board directed Guettinger to talk to the Port of Columbia and look into the cost and possibility of CCPT purchasing the building and property we are currently leasing from the Port.

5. Annual Performance Evaluation of the General Manager

Discussion was held.

The Board directed Guettinger to place on the agenda for the December meeting, a spot for a personnel evaluation of the General Manager by the Board

CCPT REPORTS AND CORRESPONDENCE

Guettinger gave the Board several updates including status on new buses and status on new grants.

ADJOURNMENT:

There being no further business to come before the Board, the meeting was duly declared adjourned at 2:11pm.

Submitted By:

Stephanie Guettinger
Executive Secretary
Transportation Authority Board

Approved:

Mike Talbott, Chairman
Transportation Authority Board