

**MINUTES OF THE REGULAR MEETING OF THE
COLUMBIA COUNTY TRANSIT AUTHORITY**

August 11, 2016

CALL TO ORDER AND ROLL CALL:

Commissioner Mike Talbott called the meeting to order at 1:00 p.m. in the Port of Columbia meeting room located at 1 Port Way, Dayton, Washington.

Members Present: Mike Talbott, Merle Jackson, Dwight Robanske

Members Excused: Darcy Linklater, Craig George

Staff Present: Stephanie Guettinger

Citizens Present: Dian VerValen

COMMENTS FROM INTERESTED CITIZENS:

None

ADDITIONS OR DELETIONS:

Items 3 and 4 under new business are additions to the agenda

DISCLOSURES OF CONFLICT OF INTEREST

None

CONSENT AGENDA:

None

OLD BUSINESS:

1. Consideration for Approval of Substance Abuse Policy

Discussion was held.

*Commissioner Jackson moved to approve the Substance Abuse Policy.
Commissioner Robanske seconded. Motion unanimously carried.*

NEW BUSINESS:

1. Consideration for approval to move from bi-monthly to once monthly meetings

Discussion was held.

Commissioner Jackson moved to hold once monthly meetings beginning in September, to be held on the 4th Thursday of the month. Commissioner Robanske seconded. Motion unanimously carried.

2. Discussion on L and I reporting for Exempt Employees

Discussion was held.

Commissioner Robanske moved to begin reporting exempt employees on the 160 hour average for L and I reporting purposes. Commissioner Jackson seconded. Motion unanimously carried.

3. Consideration to charge Valley View Trailer Court residents at the same fare rate as local Dayton City Limit rates

Discussion was held.

Commissioner Jackson moved to extend the Dayton City limit fare rates to Valley View Trailer Court residents effective immediately. Commissioner Robanske seconded. Motion unanimously carried.

4. Consideration to implement a school year pass rate for local Dayton student transportation

Discussion was held.

Commissioner Jackson moved to charge \$175.00 for a local student pass that is good for the entire school year and is non-refundable. Commissioner Robanske seconded. Motion unanimously carried.

CCPT REPORTS AND CORRESPONDENCE

Discussion was held. Guettinger reported on the increase in local ridership due to the fare free summer program. Steve Mertens discussed finance reports. Commissioner Jackson discussed public records requests.

ADJOURNMENT:

There being no further business to come before the Board, the meeting was duly declared adjourned at 1:40pm.

Submitted By:

Stephanie Guettinger
Executive Secretary
Transportation Authority Board

Approved:

Mike Talbott, Chairman
Transportation Authority Board