

**MINUTES OF THE REGULAR MEETING OF THE  
COLUMBIA COUNTY TRANSIT AUTHORITY**

**December 20, 2016**

**CALL TO ORDER AND ROLL CALL:**

Commissioner Mike Talbott called the meeting to order at 1:00 p.m.at the Port of Columbia Meeting Room at 1 Port Way Dayton, Washington.

Members Present: Mike Talbott, Craig George, Dwight Robanske, Merle Jackson

Members Excused: Denerd Harstad

Staff Present: Stephanie Guettinger

Citizens Present: None

**COMMENTS FROM INTERESTED CITIZENS:**

None

**ADDITIONS OR DELETIONS:**

Additions:

**New Business**

- Item 5-Letter from Starbuck
- Item 6-Consideration to give workers a break on December pass to compensate for holiday closures throughout the year

**DISCLOSURES OF CONFLICT OF INTEREST**

None

**CONSENT AGENDA:**

*Mayor George moved to approve consent agenda items 1 through 2.*

- *Item 1 would approve the minutes dated November 22, 2016*
- *Item number 2 would approve November 2016 payables.  
November EFT's and Check #'s 2290 - 2329 totaling \$112,057.06*

*Commissioner /Robanske seconded the motion. Motion unanimously carried*

Minutes-December 20, 2016

Page 1 of 4

## **PUBLIC HEARING:**

As required by statute, the public hearing was opened at 1:10p.m. to hear comments on the 2017 Columbia County Public Transportation budget.

There were no public present.

Discussion was held.

Public Hearing closed at 1:27 p.m.

## **OLD BUSINESS:**

None

## **NEW BUSINESS:**

- 1. Consideration for approval of 2017 salary schedule with a 5% COLA. CCPT had a 0% COLA in 2016. Group Health insurance rates went up 9.5% in 2016 and 1.2% in 2017. Regence went up 9.1% in 2016 and 4.5% in 2017.**

Discussion was held.

**Commissioner George moved to continue with the 2016 salary schedule with a 0% COLA in 2017. Commissioner Robanske seconded. Motion unanimously carried.**

- 2. Consideration for approval of Resolution #CCTA-2016-02 in the matter of adopting the 2017 budget in the amount of \$1,822,097.00.**

Discussion was held.

***Commissioner Jackson moved to approve the Resolution #CCTA-2016-02 in the matter of the matter of adopting the 2017 budget in the amount of \$1,822,097.00. Mayor George seconded. Motion unanimously carried.***

- 3. Appointment of new Board Chair**

Discussion was held.

***Commissioner Jackson moved to appoint Mayor George as the new board chair. Commissioner Robanske seconded. Motion unanimously carried.***

#### **4. 2017 Regular Meeting Dates**

Discussion was held.

*Mayor George moved to switch our meeting dates from monthly to every other month in 2017 and to be held on the 3<sup>rd</sup> Tuesday at 1:00p.m. at the Port of Columbia meeting room located at 1 Port Way, Dayton, WA 99328 with the first meeting of 2017 to be held on February 21<sup>st</sup>. Commissioner Robanske seconded. Motion unanimously carried.*

*The 2017 Regular meeting dates are as follows:*

- **February 21<sup>st</sup>**
- **April 18**
- **June 20**
- **August 15**
- **October 17**
- **December 19**

#### **5. Letter from Starbuck**

Discussion was held.

*No action taken. Guettinger were draft a letter thanking them for their letter and inform of transportation available to the citizens of Starbuck and different options we have available to the citizens.*

#### **6. Consideration to give workers who purchases passes all year a break of 50% on their monthly pass rate for the month of January to compensate for holiday closures throughout the year.**

Discussion was held.

*No action taken on this recommendation.*

### **CCPT REPORTS AND CORRESPONDENCE**

- Finance-Board reviewed the finance report provided by Mertens.
- Report on Buses-Guettinger gave a report on the status of our new buses
- Report on Trainings-Guettinger report to the board on the trainings that have taken place as well as those that have been scheduled per WSTIP's recommendation.

### **ADJOURNMENT:**

*There being no further business to come before the Board, the meeting was duly declared adjourned at 1:50 p.m.*

Submitted By:

---

**Stephanie Guettinger**  
**Executive Secretary**  
**Transportation Authority Board**

Approved:

---

Mike Talbott, Chairman  
**Transportation Authority Board**