

# Columbia County Transportation Authority

**Resolution:** CCTA-2005-01

**Title: Organization**

WHEREAS, the Columbia County Board of Commissioners resolved to develop a Columbia County Transportation Authority in Resolution # 2005-09 as authorized under RCW § 36.57.020 on Feb. 7, 2005 date;

WHEREAS, the Columbia County Board of Commissioners, pursuant to RCW § 36.57.030, has determined membership of the Columbia County Transportation Authority;

WHEREAS, pursuant to RCW § 36.57.080, the Columbia County Transportation Authority is the holder of all rights with respect to the construction, acquisition, maintenance, operation, extension, alteration, repair, control and management of passenger transportation within the counties and cities therein;

WHEREAS, the Columbia County Transportation Authority has been registered as a municipal corporation, a copy of the registration and license is attached and labeled as Exhibit A, and is herein incorporated;

WHEREAS, the only passenger transportation system in Columbia County, City of Dayton, and City of Starbuck is operated by Columbia County by and through its Transportation Department;

WHEREAS, the Columbia County board of Commissioners, pursuant to the development of the Columbia County Transportation Authority, acted on March 7, 2005 in Resolution # 2005-14 to dissolve the Transportation Department;

WHEREAS, in enacting RCW § 36.57.080, state legislators intended for a smooth transition of existing transportation systems to the transportation authority upon enactment of said authority be the Columbia County Board of Commissioners;

WHEREAS, Columbia County Board of Commissioners terminated county operation of said transportation system effective Mar. 1, 2005 through Resolution # 2005-14 on March 7, 2005 ;

**WHEREAS**, a special meeting of the Columbia County Transportation Authority was called pursuant to compliance with the Open Meetings Act;

**WHEREAS**, local newspapers (Walla Walla Union Bulletin and Dayton Chronicle) have been notified of the special meeting with at least 24 hours notice;

**WHEREAS**, the Columbia County Transportation Authority is a new entity;

**WHEREAS**, all members appointed to the Columbia County Transportation Authority by the Columbia County Board of Commissioners in Resolution # 2005-13 enacted March 7, 2005, having received notice of the hearing;

**IT IS HEREBY RESOLVED that:**

The Columbia County Transportation Authority will operate the public passenger transportation service as "Columbia County Public Transportation"

The purpose of the Columbia County Transportation Authority is a "county purpose" of providing public passenger transportation to the citizens of Columbia County, whether their place of residence is within an incorporated or unincorporated area of said county, and includes all citizens residing in City of Dayton and City of Starbuck, pursuant to RCW § 36.57 et al;

The Columbia County Transportation Authority service area includes all areas of Columbia County whether their place of residence is within an incorporated or unincorporated area of said county, and includes all citizens residing in City of Dayton and City of Starbuck, pursuant to RCW § 36.57 et al;

Columbia County Transportation Authority is responsible for the operations and funding of the public transportation system effective March 1, 2005;

While this date may be retroactive, RCW § 36.57.090 requires that Columbia County Transportation Authority continue employment of the same individuals;

Columbia County Transportation Authority's sole basis for authority to operate arises out of RCW § 36.57 et al, with the primary purpose being the provision, planning and operation of public transportation authority, and this being defined as a county purpose, the powers of Columbia County Transportation Authority are that of a municipality;

Meetings of the Columbia County Transportation Authority shall be subject to the Open Public Meetings Act RCW § 42.30 et al and Public Disclosure Act RCW § 42.17 et al;

Because the intent of RCW § 36.57 et al, is to provide no break in service, that employees shall maintain the same rights, benefits and privileges and the need for Columbia County Transportation Authority to begin operations immediately. Columbia County Transportation Authority intends during an interim period to adopt the policy, practices, job descriptions, financial and vouchersing procedures, 2005 personnel handbook and other documents of the Columbia County Public Transportation Department necessary for the

daily operation of public transportation shall be adopted until such time as the Columbia County Transportation Authority can develop and establish permanent standards and practices;

Pursuant to RCW § 36.57 et al, the Columbia County Transportation Authority intends to use the services of the Columbia County Auditor and Treasurer for financial matters;

Columbia County Transportation Authority meetings will operate under Robert's Rules of Order until such time that the Columbia County Transportation Authority determines another meeting procedure is appropriate.

Dated this 7<sup>th</sup> day of March, 2005

  
Chairperson

Attest:

  
Stephanie Guettinger, General Manager



STATE OF  
WASHINGTON

## MASTER LICENSE SERVICE

PO Box 9034 • Olympia, WA 98507-9034 • (360) 664-1400

# REGISTRATIONS AND LICENSES

### MUNICIPALITY

COLUMBIA COUNTY PUBLIC TRANSPORTATION  
525 W CAMERON  
DAYTON WA 99328

Unified Business ID #: 602 476 810

Business ID #: 1

Location: 1

TAX REGISTRATION  
INDUSTRIAL INSURANCE

UNEMPLOYMENT INSURANCE

REGISTERED TRADE NAMES:  
COLUMBIA COUNTY PUBLIC TRANSPORTATION

The licensee named above has been issued the business registrations or licenses listed. By accepting this document the licensee certifies the information provided on the application for these licenses was complete, true, and accurate to the best of his or her knowledge, and that business will be conducted in compliance with all applicable Washington state, county, and city regulations.

*Fred Stephens*  
Director, Department of Licensing

## RESOLUTION 2005-02


### 2005 VARIOUS BUDGETS

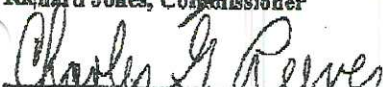
101	COUNTY ROAD	3,613,276.00
102	MENTAL HEALTH	297,700.00
103	GROWTH MANAGEMENT	33,000.00
105	FAIR	58,300.00
106	SOLDIERS RELIEF	18,420.00
107	WEED BOARD	184,490.00
108	RURAL CO SALES/USE TAX	65,000.00
110	SNOWMOBILE	17,000.00
111	ALCOHOL	600.00
115	EMSTCC	17,414.00
116	EQUINE	597,000.00
117	TOUCHET VALLEY GOLF	78,200.00
118	CRIME VICTIMS ASSISTANCE	5,000.00
122	SPECIAL PURPOSE PATHS & TRAILS	59,600.00
123	TREASURER'S O & M	500.00
124	AFFORDABLE HOUSING	20,000.00
125	LAW & JUSTICE	360,500.00
126	AUDITOR'S O & M	137,500.00
127	HOTEL/MOTEL TAX FUND	34,000.00
128	E-911 FUND	427,504.00
129	SHERIFF'S OFFICER RESERVE	93,450.00
130	SENIOR CITIZEN'S CENTER	13,500.00
132	LOCAL GOVERNMENT FINANCIAL ASSIST	543,760.00
133	HOMELAND SECURITY	228,000.00
134	SNAKE RIVER SALMON RECOVERY	369,048.00
401	SOLID WASTE	180,721.00
401R	SOLID WASTE RESERVE	102,519.00
402	COLUMBIA CO. PUBLIC TRANSPORTATION	210,056.00
402R	COL. CO. PULIC TRANSPORTATION RESERVE	14,200.00
501	EQUIPMENT RENTAL & REVOLVING	1,461,432.00
502	RISK POOL	128,000.00
503	SERVER	24,168.00
504	UNEMPLOYMENT	404,000.00
612	OPEN SPACE	150.00
636	DRUG ENFORCEMENT	750.00
674	PUBLIC HEALTH	320,632.00
674R	PUBLIC HEALTH RESERVE	15,000.00
TOTAL		<u>\$ 10,134,390.00</u>

IT IS HEREBY RESOLVED that the above budgets be adopted for the Columbia County Various Budgets for the year 2005 by order of the Board of Commissioners, Columbia County Washington. Dated this 6th day of January 2005.

COLUMBIA COUNTY BOARD OF COMMISSIONERS

  
Dwight Robanske, Chairman

  
Richard Jones, Commissioner

  
Charles Reeves, Commissioner

  
Dana Martin, Admin. Asst/Clerk of the Board

BEFORE THE BOARD OF COLUMBIA COUNTY COMMISSIONERS

In the Matter of Changing the Name )  
of Rural Mobility to Columbia County )  
Public Transportation )

RESOLUTION 2002-11


WHEREAS, the current name of Rural Mobility creates confusion with the Washington State Department of Transportation, Public Transportation and Rail Division; and

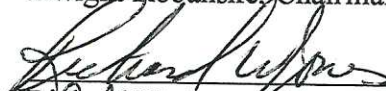
WHEREAS, Washington State Department of Transportation, Public Transportation and Rail Division requests that the name be changed to Columbia County Public Transportation to eliminate confusion in record keeping;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Columbia County Board of Commissioners hereby change the name of Rural Mobility to Columbia County Public Transportation, which name change is retroactive to July 1, 2002.

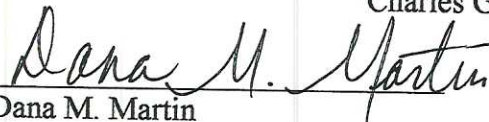
PASSED AND ADOPTED by the Columbia County Board of Commissioners, State of Washington, this 5th day of August, 2002.

BOARD OF COUNTY COMMISSIONERS  
COLUMBIA COUNTY, WASHINGTON

  
Dwight Robanske, Chairman

  
Richard W. Jones, Commissioner

  
Charles G. Reeves, Commissioner

Attest:   
Dana M. Martin  
Adm. Asst./Clerk of the Board

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## MEMORANDUM OF UNDERSTANDING

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**PARTIES:** COLUMBIA COUNTY &  
COLUMBIA COUNTY TRANSPORTATION AUTHORITY

**SUBJECT:** RETENTION AND STORAGE OF RECORDS OF THE COLUMBIA  
COUNTY TRANSPORTATION DEPARTMENT

**DATE:** MARCH 7, 2005

Recitations:

WHEREAS, the Columbia County Board of Commissioners, resolved to develop a Columbia County Transportation Authority in Resolution # 2005-09, as authorized under RCW §36.57.020, on 2-7-05 (date)

WHEREAS, pursuant to RCW § 36.57.080, the Columbia County Transportation Authority functions to provide public transportation, which is a "county purpose"

WHEREAS pursuant to statutory requirements that the Columbia County Transportation Authority adopt a public transportation plan and that such plan shall be a general comprehensive plan pursuant to RCW §35.46.070,

WHEREAS, pursuant to RCW § 36.57.080, the Columbia County Transportation Authority shall have and exercise all rights with respect to the construction, acquisition, maintenance, operation, extension, alteration, repair, control and management of passenger transportation,

WHEREAS pursuant to those powers, the Columbia County Transportation Authority and pursuant to RCW § 36.57.040, has the authority to contract for the purpose of receiving grants or gifts,

WHEREAS to pursue such funding the Columbia County Transportation Authority will need statistical and historical information in the contracting and grant application process,

WHEREAS the Columbia County Transportation Authority is assuming all contractual obligations of the Columbia County Transportations Department, and therefore has need of current Columbia County Transportation records,

WHEREAS the Columbia County Transportation Authority will be required to follow records retention schedules for public transportation and/or other such retention schedules for documents, and there being no substantial burden placed on that Authority for storage and retention requirements,

The Columbia County Board of Commissioners and the Columbia County Transportation Authority hereby agree that in exchange for the Columbia County Transportation Authority storing all records of the Columbia County Transportation Department, that Columbia County

Board of Commissioners authorizes the Columbia County Transportation Authority use of the records in the ongoing provision of services, report of past services, application for transportation funding and for any other reason the data may be used in the provision of public transportation. It is further agreed that Columbia County will send all requests for public documents to the Columbia County Transportation Authority and that the Authority will process those requests pursuant to the Public Disclosure Act, RCW § 42.17 et al.

Signatures

Board of Commissioners

Transportation Authority



Chairperson

3-7-05

Date of Signature

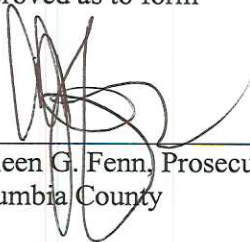


Chairperson

3-7-05

Date of Signature

Approved as to form



Colleen G. Fenn, Prosecuting Attorney  
Columbia County

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## MEMORANDUM OF UNDERSTANDING

---

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COLUMBIA COUNTY TRANSPORTATION AUTHORITY

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Board of Commissioners authorizes the Columbia County Transportation Authority use of the records in the ongoing provision of services, report of past services, application for transportation funding and for any other reason the data may be used in the provision of public transportation. It is further agreed that Columbia County will send all requests for public documents to the Columbia County Transportation Authority and that the Authority will process those requests pursuant to the Public Disclosure Act, RCW § 42.17 et al.


Signatures

Board of Commissioners

  
Chairperson

3-7-05  
Date of Signature

Approved as to form

  
Colleen G. Fenn, Prosecuting Attorney  
Columbia County

Transportation Authority

  
Chairperson

3-7-05  
Date of Signature

# PROFESSIONAL AGREEMENT FOR SERVICES

THIS AGREEMENT is made and entered into 7th day of March, 2005 by and between:

Columbia County Public Transportation hereinafter referred to as "Employer".

And

QCL, Inc., of Ephrata, Grant County, Washington, hereinafter referred to as "Contractor".

## RECITALS:

The Employer desires to obtain services for enhancing a drug-free workplace; and the undersigned Contractor is willing to perform professional services on the terms and conditions specified herein. NOW THEREFORE, in consideration of the mutual covenants herein, the parties hereto agree as follows:

### 1. Scope of Services

Contractor shall provide consortium services, program administration and collection services for U.S. Department Of Transportation (DOT) and non-mandated *Drug and Alcohol Testing* needs of the Employer as quoted in Appendix "A". As applicable, Contractor shall provide notification to Washington State Dept. of Licensing in accordance with RCW 46.25. *Other Services*, such as employee training, employee assistance programs and hearing conservation programs or as further detailed in Appendix "A", shall be made available to Employer on an additional fee basis.

### 2. Employer Responsibilities

The Employer shall provide the Contractor with detailed employee information pertinent to the scheduling and collection of mobile unit drug and alcohol testing. Specifically, employee name, work location, shift, designated contact and/or supervisor.

### 3. Independent Contractor

- A. The Contractor shall operate as, and have the status of, an independent contractor and will not be an agent or employee of the Employer nor will it be entitled to any employee benefits provided by the Employer. All the Contractor's activities will be conducted at its own risk and be in compliance with all federal, state and local laws.
- B. The Contractor shall contract any and all testing with a SAMHSA certified professional laboratory and drug screen review with a Medical Review Officer (MRO). The laboratory and MRO shall be solely responsible for the accuracy of test results and shall report such directly to the Contractor or their designated agent.

### 4. Initial Term - Renewal Schedule

The initial term of this Agreement shall be in effect for a period of one (1) year from the date of execution and shall automatically renew for successive terms unless terminated. Upon completion of the initial term, either party may terminate this Agreement for cause by giving the other party sixty (60) days prior written notice sent by certified or registered mail, return receipt requested and after the other party has had reasonable opportunity to cure any defect.

### 5. Compensation and Payment

- A. Compensation for services rendered and all reimbursable costs shall be per the rates set forth in Appendix "A".
- B. Contractor shall submit an invoice upon execution of this Agreement to the attention of:

Company:

Attn:

Address:

City, State, Zip

Columbia County Public Transportation  
Stephanie Guettinger  
525 W. Cameron  
Dayton, Wn 99328

- C. Payments will be made by Employer for program services within 10 days after receipt of said invoice.

### 6. Change Orders

Without invalidating this Agreement, the Employer may make changes by altering, adding or deducting from the services and/or make changes in the specifications requiring changes in the work and or materials and equipment to be furnished under this Agreement; provided such additions, deductions or changes are within the general scope of this Agreement. Except as provided herein, no employee, agent or representative of the Employer is authorized to approve any change in this Agreement and it shall be the responsibility of the Contractor before proceeding with any change, to satisfy himself that the execution of the written Change Order has been properly authorized. The Employer's designated official, Stephanie Guettinger has authority to approve Change Orders up to \$ 500.00. Charges or credits for services covered by the approved changes shall be determined by one or more, or a combination of the following methods, at the Contractors option:

A. Unit prices specified.

B. An agreed upon lump sum.

C. Labor & materials entering permanently into the work.

A written Change Order must be executed before any Change Order services are authorized. All terms and conditions contained in this Agreement shall be applicable to Change Order services. Change Orders shall be issued on the form attached as Appendix B and shall specify any change in time required for completion of the services caused by the Change Order and, to the extent applicable, the amount of any increase or decrease in the Contract price.

### 7. Taxes

Contractor shall be exclusively liable for the payment to the appropriate governmental authority of all required contributions and taxes insofar as such taxes pertain to the work performed under this Agreement.

### 8. Insurance

Contractor shall maintain in effect during the life of the contract: Comprehensive General Liability and Automobile Liability Insurance. Limits shall be not less than the following: Automobile Liability Insurance Property Damage \$1,000,000 per occurrence.

10. Governing Law

This Agreement shall be construed, for all purposes, in accordance with and pursuant to the governing laws of the State. Venue of any action filed to enforce or interpret the provisions of this Agreement shall be exclusively in the Superior Court of Grant County, Washington. In the event of litigation to enforce the provisions of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees in addition to any other relief allowed.

11. Notices

Any notice or other communication under this Contract given by either party shall be mailed, properly addressed and stamped with the required postage, to the intended recipient at the address and to the attention of the person specified below and shall be deemed served when received and not mailed. Either party may from time to time change such address by giving the other party notice of such change.

Contractor  
Contract Administrator  
QCL, Inc.  
PO Box 1058  
Ephrata, WA 98823

Employer  
Stephanie Guettinger  
Columbia County Public Transportation  
525 W. Cameron  
Dayton, WA 99328

For purposes of technical communications and work coordination only, the Employer designates Stephanie Guettinger as the primary and Jan McQuary as the alternate contact. Said individual(s), with the exception of those referenced in Section 6, shall have no authority to authorize any activity which will result in any change in the amount payable to Contractor. Such changes, if any, must be by written Change Order issued in accordance with Section 6 to be valid and binding.

12. General Provisions

- A. Determinations. With the exception of random selection, the Employer shall make all determinations in its sole discretion concerning the testing of employees, any adverse employment actions and re-entry decisions.
- B. No Third Party Beneficiaries. This Agreement shall not be construed to create rights in, or to grant remedies to, any third party (including employees) as a beneficiary of this Agreement or of any duty, obligation or undertaking.
- C. Delays. Contractor shall promptly communicate test results to employer but shall not be responsible for any delays or deficiency in performance to the extent such delay is occasioned by an uncontrollable force. As used in this Agreement, the term "uncontrollable force" shall include; acts of God, fire, flood, severe weather conditions, strikes, court orders, changes in applicable laws; acts of regulatory agencies, collective bargaining agreement provisions, arbitration decisions, contractors, subcontractors, acts of war, insurrections, and delays attributable to the Employer or its employee.
- D. Confidentiality. All communications regarding test results shall be confidential.
- E. Arrangements for Testing. Employer shall provide Contractor with a list of employees subject to random, pre-employment and any other testing needs 10 days prior to testing if practicable. Upon mobile unit arrival, the designated contact at each location shall deliver all notices to drivers/employees of any testing and arrange for the employee to be tested at the designated collection site (mobile unit). Such notices pertaining to random testing shall remain unannounced to the driver in accordance with DOT guidelines.

13. Severability

Should any one or more of the provisions of this Agreement be invalid, illegal, or unenforceable in any respect under the law or court ruling, the validity, legality, and enforceability of the remaining provision contained herein shall not in any way be affected or impaired thereby.

14. Entire Agreement

This writing and Attachments appended hereto constitutes the entire Agreement between the parties hereto with respect to the subject matter hereof and merges any and all prior agreements, understandings and representations.

IN WITNESS WHEREOF, the Contractor and the Employer have executed this Agreement each by its proper respective officers and officials thereunto duly authorized the day and year first above written.

EMPLOYER

By

Title

Stephanie Guettinger  
General Manager

CONTRACTOR

By

Michelle A. Smith  
President/CEO

## QCL, Inc.

*"Enhancing Business Today For A Drug Free Work Environment Tomorrow."*

### One Time Membership Fee

***Includes:***

Initial Set Up  
Contract - Professional Services Agreement  
Employer Administration Manual

Sample Policy  
Post Accident ID Cards  
Training Materials (driver notification handbook)

\$75.00



QCL, Inc. Training Programs available upon request

*QCL, Inc.*

*"Enhancing Business Today For A Drug Free Work Environment Tomorrow"*

**FTA CONSORTIUM**

49 CFR Part 40 and Part 655

Program Administration Random Testing

Annual Administration Fee  
Includes:

DOT=\$42.00/Employee per year

Random Selection Generation & Notification  
Scheduled On-Site Mobile Services  
MIS Annual Summary Report & Statistical Information  
Expert Witness Testimony (8 hours)  
Collection Referral for Out-of-State Testing  
DOT Audit Support  
Technical Assistance for Compliance Issues  
Off-Site Record Retention  
Blind Sample Testing  
24-Hour Scheduling Service

☒ **All Collection/Laboratory/MRO Services Invoiced as Incurred**

## **~Goal Statement~**

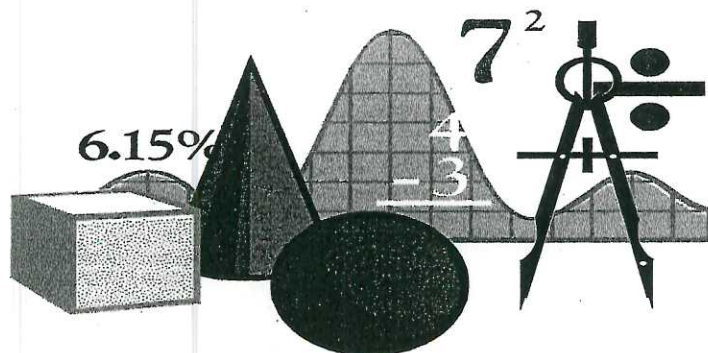
To provide third party administration offering a comprehensive drug-free workplace program available to all employees; to improve turn around time for reporting of results to within 24-48 hours for negative tests; to reduce the administrative burden and cost associated with a fragmented program; to provide employee assistance program to all employees on a national level; and to ensure the strictest of confidentiality standards in all services rendered.

QCL, Inc.

"Enhancing Business Today For a Drug Free Work Environment Tomorrow"

2005  
PRICE LIST  
FORENSIC PANELS

	<i>Mobile</i>	<i>Clinic</i>
Collection Attempt:	\$32.00*	\$30.00*
5-Panel: (QCL SAMHSA Certified Laboratory of choice) Amphetamine/Methamphetamine Cannabinoids (THC metabolite) Cocaine Opiates (Codeine/Morphine) Phencyclidine	\$23.00	\$23.00
Forensic Insta-Screen		
Split or Single Sample Collection, Insta-Screen,	\$20.00	
GC/MS SAMHSA Certified Laboratory Confirmation	\$23.00	Not Available
Medical Review Officer (QCL Certified MRO of choice)		
Negative Review	\$7.00	\$7.00
Positive Review	\$40.00	\$40.00
Split Sample Testing & Review	\$250.00	\$250.00
Breath Alcohol Testing:		
Evidential Breath Alcohol Screen	\$30.00	\$40.00
Evidential Breath Alcohol Confirmation	\$30.00	\$40.00
Washington State Department of Licensing Report of a positive drug/alcohol test		\$5.00



\*The above prices reflect tests scheduled through QCL, Inc. at an approved collection site. Tests not scheduled through QCL may be invoiced at a different rate. After hour, stand-by, and/or call out fees may apply.

phone (800) 770-3944

fax (509) 754-9411

APPENDIX B

CHANGE ORDER FORM  
NO. \_\_\_\_\_

Pursuant to Article 6, the following changes are hereby incorporated into this Contract:

- A. Description of Change:
- B. Time of Completion: The time of completion shall be increased/decreased by \_\_\_\_\_ calendar days. The revised completion date shall be \_\_\_\_\_.
- C. Contract Price Adjustment: As a result of this Change Order, the total contract shall be increased/decreased by the sum of \$ \_\_\_\_\_ which amount the Contractor acknowledges is full and complete compensation for the Contract Work including changes incorporated by this Change Order. This Change Order shall not provide any basis for any other payments to or claims by the Contractor as a result of or arising out of the performance of the worked described herein. The new total revised contract price is \$ \_\_\_\_\_.
- D. Except as specifically provided herein, all other Contract terms and conditions shall remain unchanged.

CONTRACTOR

Accepted by: \_\_\_\_\_

Title: ~~President~~

Date: \_\_\_\_\_

EMPLOYER

Accepted by: \_\_\_\_\_  
(Authorized Signature)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

BEFORE THE BOARD OF COLUMBIA COUNTY COMMISSIONERS

In the Matter of the Appointment of       )  
Certain Persons to the Columbia County    )  
Transportation Authority                    )       **RESOLUTION 2005-13**

Recitations:

WHEREAS, the Columbia County Board of Commissioners, resolved to develop a Columbia County Transportation Authority in Resolution 2005-09, as authorized under RCW §36.57.020, on February 7, 2005.

WHEREAS, pursuant to RCW § 36.57.080, the Columbia County Transportation Authority functions to provide public transportation, which is a "county purpose"

WHEREAS, pursuant to RCW § 36.57.030, the Columbia County Board of Commissioners is authorized to, by resolution, determine the membership of the Columbia County Transportation Authority within 60 days of the establishment of the Columbia County Transportation Authority,

WHEREAS, pursuant to RCW § 36.57.030, the Columbia County Transportation Authority shall consist of up to three members of the elected officials of the county legislative body, the mayor of the most populous city within the county, and one mayor chosen from all the towns in the county being under 5,000 in population,

WHEREAS, there is only one other town in Columbia County, that being Satrbuck,

WHEREAS, Columbia County Board of Commissioners is made up of three commissioners, each representing a specific district in the county,

**IT IS HEREBY RESOLVED THAT:**

Charles Reeves, Columbia County Board of Commissioner representing District # 3, or his successor to that elective seat,

Richard Jones, Columbia County Board of Commissioners representing District # 2, or his successor to that elective seat,

Dwight Robanske, Columbia County Board of Commissioners representing District # 1, or his successor to that elective seat,

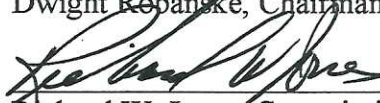
Bill Graham, Mayor of City of Dayton, Washington, or his successor to that elective seat,

Diane Lusk, Mayor of the City of Starbuck, Washington, or her successor to that elective seat.


**PASSED AND ADOPTED** by the Columbia County Board of Commissioners, State of Washington, this 7<sup>th</sup> day of March, 2005.

**BOARD OF COUNTY COMMISSIONERS  
COLUMBIA COUNTY, WASHINGTON**

  
Dwight Rebanke, Chairman

  
Richard W. Jones, Commissioner

  
Charles G. Reeves, Commissioner

Attest:   
Dana M. Martin  
Administrative Assistant  
Clerk of the Board

BEFORE THE BOARD OF COLUMBIA COUNTY COMMISSIONERS

In the Matter of Terminating the  
Columbia County Transportation  
Department

)  
)  
)  
RESOLUTION 2005-14

Recitations:

WHEREAS, the Columbia County Board of Commissioners, resolved to develop a Columbia County Transportation Authority in Resolution # 2005-09, as authorized under RCW §36.57.020, on February 7, 2005.

WHEREAS, pursuant to RCW § 36.57.090, the Columbia County Transportation Authority shall assume and observe all existing labor contracts relating to such system and, to the extent necessary for operation of the facilities, all of the employees of such acquired transportation system whose duties are necessary to operate efficiently the facilities acquired, and shall be appointed to comparable positions to those which they held at the time of such transfer, and no employee or pensioned employee of such systems shall be placed in any worse position with respect to pension seniority, wages, sick leave, vacation or other benefits that that employee enjoyed prior to the acquisition;

WHEREAS, pursuant to RCW § 36.57.090, the Columbia County Transportation Authority may acquire any existing transportation system by conveyance, sale or lease,

WHEREAS the Columbia County has been operating a system of public transportation through the Columbia County Transportation Department,

WHEREAS by the creation of the Columbia County Transportation Authority, pursuant to RCW § 36.57.080 the Columbia County Transportation Authority is the holder of all rights with respect to the construction, acquisition, maintenance, operation, extension, alteration, repair, control and management of passenger transportation within the county and cities therein,

IT IS HEREBY RESOLVED THAT:

The Department of Public Transportation is hereby dissolved effective March 1, 2005, and that any ongoing ordinances, resolutions and actions taken by the Board of Commissioners are hereby ineffective unless re-enacted by the Columbia County Transportation Authority board.


**PASSED AND ADOPTED** by the Columbia County Board of Commissioners,  
State of Washington, this 7th day of March, 2005.

**BOARD OF COUNTY COMMISSIONERS  
COLUMBIA COUNTY, WASHINGTON**

  
Dwight Robanske, Chairman

  
Richard W. Jones, Commissioner

  
Charles G. Reeves, Commissioner

Attest:   
Dana M. Martin  
Administrative Assistant  
Clerk of the Board

BEFORE THE BOARD OF COLUMBIA COUNTY COMMISSIONERS

In the Matter of Terminating the )  
Benefits of Columbia County ) **RESOLUTION 2005-15**  
Department Employees )

Recitations:

WHEREAS, the Columbia County Board of Commissioners, resolved to develop a Columbia County Transportation Authority in Resolution # 2005-09, as authorized under RCW §36.57.020, on February 7, 2005.

WHEREAS, pursuant to RCW § 36.57.090, the Columbia County Transportation Authority shall assume and observe all existing labor contracts relating to such system and, to the extent necessary for operation of the facilities, all of the employees of such acquired transportation system whose duties are necessary to operate efficiently the facilities acquired, and shall be appointed to comparable positions to those which they held at the time of such transfer, and no employee or pensioned employee of such systems shall be placed in any worse position with respect to pension seniority, wages, sick leave, vacation or other benefits that that employee enjoyed prior to the acquisition;

WHEREAS, pursuant to RCW § 36.57.090, the Columbia County Transportation Authority may acquire any existing transportation system by conveyance, sale or lease,

WHEREAS the Columbia County has been operating a system of public transportation through the Columbia County Transportation Department,

WHEREAS by the creation of the Columbia County Transportation Authority, pursuant to RCW § 36.57.080 the Columbia County Transportation Authority is the holder of all rights with respect to the construction, acquisition, maintenance, operation, extension, alteration, repair, control and management of passenger transportation within the county and cities therein,

WHEREAS the 2004-2005 Columbia County Personnel Handbook constitutes the contract for employees of the Columbia County Transportation Department,

WHEREAS the 2004-2005 Columbia County Personnel Handbook lists payment of all unused vacation and compensation leave time and 50% of sick leave accrued as a right of termination,

WHEREAS RCW § 36.57.090 requires immediate re-hiring of employees and reinstatement of their benefits,

WHEREAS with said reinstatement of benefits earned while employed with Columbia County Transportation Department is mandatory,

WHEREAS payout of termination benefits would result in receipt of more than benefits earned,

IT IS HEREBY FOUND THAT:

Termination compensation for vacation, compensation and sick leave for employees terminated from Columbia County Transportation Department pursuant to the establishment of the Columbia County Transportation Authority, who will take over operation of the public transportation service, and that entity being statutorily required to provide all vacation and sick leave balances and other benefits which existed at the time of transfer of a transportation system, the Board of Commissioners hereby finds that issuance of termination compensation for vacation, compensation and sick leave would constitute a gift of public goods,

IT IS HEREBY RESOLVED THAT:

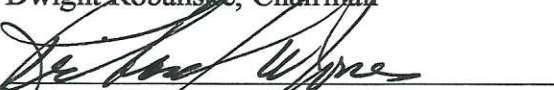
Columbia County Auditor is hereby ordered that termination compensation for accrued vacation and compensation time, and 50% of sick leave, shall not be paid to individuals being terminated from the Columbia County Transportation Department as a result of the establishment of the Columbia County Transportation Authority.

**PASSED AND ADOPTED** by the Columbia County Board of Commissioners, State of Washington, this 7th day of March, 2005.

**BOARD OF COUNTY COMMISSIONERS  
COLUMBIA COUNTY, WASHINGTON**



Dwight Robanske, Chairman

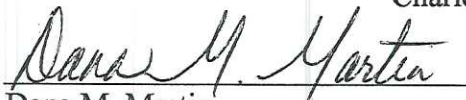


Richard W. Jones, Commissioner



Charles G. Reeves, Commissioner

Attest:



Dana M. Martin  
Administrative Assistant  
Clerk of the Board

BEFORE THE BOARD OF COLUMBIA COUNTY COMMISSIONERS

In the Matter of the Transfer of )  
Private Property to the Columbia ) RESOLUTION 2005-16  
County Transportation Authority )

Recitations:

WHEREAS, the Columbia County Board of Commissioners, resolved to develop a Columbia County Transportation Authority in Resolution # 2005-09, as authorized under RCW §36.57.020, on date)

WHEREAS, pursuant to RCW § 36.57.080, the Columbia County Transportation Authority functions to provide public transportation, which is a “county purpose”

WHEREAS, pursuant to RCW § 36.57.030, the Columbia County Board of Commissioners has appointed a members to a legislative entity of the Columbia County Transportation Authority,

WHEREAS, pursuant to RCW § 36.57.090, the Columbia County Transportation Authority may acquire any existing transportation system by conveyance, sale or lease,

WHEREAS, pursuant to RCW § 36.57.090, the Columbia County Transportation Authority is to be given credit from the county for any federal assistance and state matching fund assistance used by the county in acquiring the system,

WHEREAS the Columbia County has been operating a system of public transportation through the Columbia County Transportation Department,

WHEREAS Columbia County Transportation Department having used solely federal and state funds dedicated to transportation, has acquired property for the purpose of providing public transportation,

WHEREAS Columbia County has not used any other funding source, including but not limited to funds obtained from tax payers, funds in the Current Expense, or funds for specific purposes other than public transportation in the acquiring of said property,

WHEREAS that said property is listed *infra*,

WHEREAS by the creation of the Columbia County Transportation Authority, pursuant to RCW § 36.57.080 being the holder of all rights with respect to the construction, acquisition, maintenance, operation, extension, alteration, repair, control and management of passenger transportation within the county and cities therein,

IT IS HEREBY RESOLVED THAT:

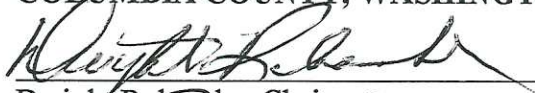
Property acquired through use of federal and state funds for the specific purpose of providing public transportation shall hereby be transferred to the Columbia County Transportation Authority, with such property being:


List of equipment

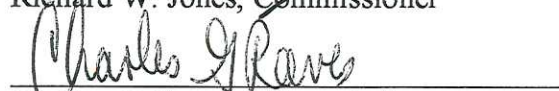
And general office equipment and supplies so purchased

**PASSED AND ADOPTED** by the Columbia County Board of Commissioners, State of Washington, this 7th day of March, 2005.

**BOARD OF COUNTY COMMISSIONERS  
COLUMBIA COUNTY, WASHINGTON**

  
Dwight Robanske, Chairman

  
Richard W. Jones, Commissioner

  
Charles G. Reeves, Commissioner

Attest:



Dana M. Martin  
Administrative Assistant  
Clerk of the Board

2003-2004

COLUMBIA COUNTY ANNUAL INVENTORY SHEET  
COLUMBIA COUNTY PUBLIC TRANSPORTATION

DATE March 3, 2005

Equipment Description Name, Year, Model, Type, Etc.	Serial Number	Date Purchased or Sold	Estimated Value Sold or Purchased	Estimated Present Value	Purchases in last 12 months		Sale or disposal in last 12 months	
					From Whom Purchased	Requis. Number	Buyers Name	Check if Scrapped
Nokia Cell Phone								X
Nokia Cell Phone-5165		8/5/2003	\$25.00	\$130.00				
Nokia Cell Phone-5165		1/1/2003	\$25.00	\$130.00	Cellular One			
Nokia Cell Phone-5165		1/1/2003	\$25.00	\$130.00	Cellular One			
Nokia Cell Phone-5165		1/1/2003	\$25.00	\$130.00	Cellular One			
Nokia Cell Phone-5165		2/27/2003	\$35.00	\$130.00	Cellular One			
CB Base Unit	96007679	Oct-97	\$475.00	\$350.00				
3 Hands Free Cell Phone Kits		4/11/2003	566.93	566.93	Cellular One			
1 Hands Free Ceell Phone Kit		2/26/2004	\$200.00	\$200.00	Cellular One			
Whirlpool Compact Refrigerator	EL05CC	10/1/1996	\$240.00	\$125.00				
Whirlpool Microwave Oven	MT1061XB	Oct-96	\$130.00	\$75.00				
3 Sets Studded Tires								
5 First Aid Kits	Purch. 3	3/14/01	\$138.66		Dayton Tractor			
6 Fire Extinguishers	Purch. 3	3/14/01	\$81.54		Dayton Tractor			
4 Blood Borm Path. Clean-Up Kits	Purch. 4	3/14/01	\$99.60		Dayton Tractor			
Canon 6012 Copier	F132500	Nov-97	\$1,200.00	\$600.00				
4-Shelf Bookstand		Sep-96	\$30.00	\$10.00				
Oak Desk w/ Glass Top		1997		\$100.00				
Locking File Cabinet, Blk., 4 dr.		8/9/1996	\$300.00	\$200.00				
1 Copier Stand				\$30.00				
1 5-Drawer File Cabinet, No lock				\$75.00				
1 Sharp Calculator	EL-1197G			\$40.00				
1 Sharp Fax Machine	27136304	9/1/2002	\$100.00	\$100.00	Staples			
1 Sylvania TV/DVD/VCR	V25229527	1/4/2003	\$300.00	\$300.00	Best Buy-Spokane			
1TV/VCR Black Metal Cart		1/10/2003	\$200.00	\$200.00	Total Office Concepts			
Training Videos		10/1/2004	\$300.00	\$300.00	National Safety Council			
1 Defensive Driving Course Kit		1/15, 2003	\$300.00	\$300.00	National Safety Council			
Honn 4 drawer lateral file cab.		6/24/2003	\$100.00	\$100.00	Jan McQuary			
Honn 2 drawer lateral file cab.		6/24/2003	\$50.00	\$50.00	Jan McQuary			

2003-2004

Equipment Description Name, Year, Model, Type, Etc.	Serial Number	Date Purchased or Sold	Estimated Value Sold or Purchased	Estimated Present Value	Purchases in last 12 months		Sale or disposal in last 12 months	
					From Whom Purchased	Requis. Number	Buyers Name	Check if Scrapped
Goldenoak Computer Desk		6/20/01	\$490.00	\$490.00	Total Office Concepts			
Goldenoak Lateral File Cabinet		6/20/01	\$390.00	\$390.00	Total Office Concepts			
Goldenoak 84" Bookcase		6/20/01	\$320.00	\$320.00	Total Office Concepts			
Ergo Leather Office Chair		6/20/01	\$295.00	\$295.00	Total Office Concepts			
SAF 5" High footrest		6/20/01	\$35.00	\$35.00	Total Office Concepts			
Desktop Computer		6/25/01	\$1,500.00	\$1,500.00	Cedarose			
Monitor	10301446LE 03							
Tower	ASUS47V133							
Keyboard	5167704141536							
DSL Modems		6/25/01	\$950.00	\$950.00	Cedarose			
Hewlett Packard Deskjet Printer	MY07N170NG	6/25/01	\$170.00	\$170.00	Cedarose			
APS Battery Back up	NB0040123133	6/25/01	\$100.00	\$100.00	Cedarose			
1 Minolta Copy Machine	31726027	7/19/2002	\$8,010.00	\$8,010.00	Total Office Concepts			
Stapler on copier	61402638							
Duples on copier	43446999							
Wooden Office Desk	63513	7/10/1996	\$350.00	\$100.00			Fairgrounds	
Sprint Telephone	43-5702	7/3/1996					Fairgrounds	
1 Swivel Desk Chair		7/19/1996	\$195.00	\$50.00			Fairgrounds	
1 Small Computer Desk		Aug-96	\$75.00	\$30.00			Fairgrounds	
Desk Chair on wheels				\$20.00			Fairgrounds	
2-Line Telephone/Fax							Fairgrounds	
AT&T 2-Line Telephone							Fairgrounds	
Canon Bubble Jet Printer	EAN46917	Jun-96	\$500.00	\$100.00			Sheriff Dept.	
ACM Professional Computer	601441	Jun-96	\$2,000.00	\$500.00			Surplus 7/01/2001	
ViewSonic Monitor	D761203813C						Surplus 7/01/2001	
1 Keyboard	27270075						Surplus 7/01/2001	
Radio Shack Sports Tranceiver	32321	Oct-97					Surplus-In vehicle	
Uniden Pro 510XL Tranceiver	96016299	Oct-97					Surplus-In vehicle	
Uniden Pro 510XL Tranceiver	96016293	Oct-97					Surplus-In vehicle	
2 Motorola Cellular Phones							Surplus	

2003-2004

Equipment Description Name, Year, Model, Type, Etc.	Serial Number	Date Purchased or Sold	Estimated Value Sold or Purchased	Estimated Present Value	Purchases in last 12 months		Sale or disposal in last 12 months	
					From Whom Purchased	Requis. Number	Buyers Name	Check if Scrapped
Vehicles:								
1986 Dodge B3 Van							Surplus 11/01/2001	
Vin#2B7KB33W0GK603186	49805C							
1987 Dodge B3 Van							Surplus 11/01/2001	
Vin#2B7KB33W1HK241144	39902C							
1994 Dodge Van								
Vin#2BKB31Z8RK539902	42543C							
1997 Ford Club Wagon Van								
Vin#1FMEE1127VHA78731	52436C							
1986 Dodge Ram Van							Surplus 11/01/2001	
Vin#2B4KB31W7GK528213	60235C							
1984 Dodge B200 Van							Surplus 11/01/2001	
Vin#2B4HB21T0EK296819	15190C							
2002 Ford Aerotech Mini Bus	RS 04034	11/1/2001	\$49,070.00	\$49,070.00	Schetky Northwest			
Vin# 1FDXE45F71HA57282								
2002 Ford Aerotech Mini Bus	RS 04035	11/1/2001	\$49,070.00	\$49,070.00	Schetky Northwest			
Vin# 1FDXE45F51HA57281								
2004 Ford Aerotech Mini Bus	RS 04760	2/23/2004	\$49,617.00	\$49,617.00	Schetky Northwest			
Vin# 1FDWE45F43HB77328								
1 Set 6 studded tires and wheels		3/1/2004	\$1,625.00	\$1,550.00	Les Schwab Tires			
2 sets of 6 studded tires for buses		11/28/2001	\$1,736.00	\$1,736.00	Les Schwab Tires			
4 sets of wheels on studded tires		11/15/2002	\$1,500.00	\$1,500.00	Les Schwab Tires			

BEFORE THE BOARD OF COLUMBIA COUNTY COMMISSIONERS

In the Matter of Establishing a )  
Petty Cash Change Fund for the )  
Columbia County Public Transportation )  
Department )

Resolution No. 2004-12

**WHEREAS**, the Columbia County Public Transportation Department has requested a petty cash fund in the amount of \$20.00 per bus to be established for use in the transportation buses; and

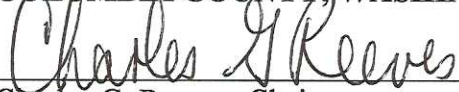
**WHEREAS**, transportation bus drivers regularly have the need to make change for customers utilizing the transportation system, requiring immediate access to funds for bus fare change; and

**WHEREAS**, the Transit Services Manager is appointed as the governing body's delegate for the purposes of overseeing and managing said petty cash fund;

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Columbia County Commissioners that said request is granted and a \$20.00 per bus petty cash fund be established for Columbia County Public Transportation.


**PASSED AND ADOPTED** by the Columbia County Board of Commissioners, State of Washington, this 16th day of August, 2004.

**BOARD OF COUNTY COMMISSIONERS  
COLUMBIA COUNTY, WASHINGTON**

  
Charles G. Reeves, Chairman

  
Richard W. Jones, Commissioner

  
Dwight Robanske, Commissioner

Attest:   
Dana M. Martin  
Administrative Assistant  
Clerk of the Board