

Columbia County Transportation Authority

Resolution: CCTA-2012-04

Title: In the Matter of Adopting the 2013 Budgets for Columbia County Public Transportation

2012 Budgets for CCPT

Fund # 633	CCPT General Fund	\$1,726,272.00
Fund # 633CR	CCPT Capital Reserve Fund	\$ 356,563.62
Fund # 633R	CCPT General Reserve Fund	\$ 468,344.48

Copies of the complete budgets are attached to this resolution

IT IS HEREBY RESOLVED THAT:

The above budgets be adopted for Columbia County Public Transportation for the year 2013 by order of the Columbia County Transportation Authority Board, Columbia County Washington.

DATED this 18th day of December, 2012.


Chairperson

Attest:


Stephanie Guettinger, General Manager

COLUMBIA COUNTY PUBLIC TRANSPORTATION---FUND # 633
2013 Operating Budget-EXPENDITURES
DATE December 18, 2012

ACCOUNT #	DESCRIPTION	2012 Original Budget	2012 Est. thru Dec.	2013 Budget
547.10.10.01	General Manager Salary	\$64,000.00	\$63,325.00	\$64,148.00
547.10.10.02	Full Time Driver Wages	\$140,000.00	\$87,824.00	\$172,000.00
547.10.10.03	Full Time Driver/Office Assist./Janitor	\$70,000.00	\$63,577.00	\$69,500.00
547.10.10.04	PartTime Drivers-On Call	\$50,000.00	\$79,248.00	\$25,000.00
547.10.10.05	Over Time/Comp Time	\$25,000.00	\$21,150.00	\$20,000.00
547.10.10.06	Operations Manager	\$51,000.00	\$50,937.00	\$51,600.00
547.10.10.07	Lead Dispatcher/Admin. Assistant	\$40,000.00	\$38,200.00	\$38,300.00
547.10.10.08	Safety, Training, Maintenance Coordinator			\$41,500.00
547.10.10.09	Finance/Office Manager			\$50,000.00
547.10.20	Employee Benefits	\$219,000.00	\$168,505.00	\$266,024.00
547.10.31	Transportation Supplies	\$10,000.00	\$5,500.00	\$10,000.00
547.10.32	Transportation Fuel	\$80,000.00	\$75,673.00	\$80,000.00
547.10.35	Transportation Small Equipment	\$10,000.00	\$5,293.00	\$15,000.00
547.10.41	Transportation Professional Services	\$25,000.00	\$27,000.00	\$25,000.00
547.10.42	Transportation Communications	\$10,000.00	\$5,450.00	\$10,000.00
547.10.43	Transportation School-Meetings	\$5,000.00	\$200.00	\$5,000.00
547.10.43.01	Transportation Travel/Training	\$10,000.00	\$1,100.00	\$10,000.00
547.10.44	Transportation Advertising	\$5,000.00	\$3,400.00	\$5,000.00
547.10.45	Transportation Rent	\$31,200.00	\$31,200.00	\$31,200.00
547.10.46	Transportation Insurance	\$30,165.00	\$29,594.00	\$30,000.00
547.10.47	Transportation Utilities	\$5,000.00	\$3,525.00	\$5,000.00
547.10.48	Transportation Repairs and Maintenance	\$50,000.00	\$42,000.00	\$50,000.00
547.10.49	Transportation Miscellaneous	\$25,000.00	\$6,000.00	\$15,000.00
547.10.50	Transportation Administrative Costs to Co.	\$60,000.00	\$60,000.00	\$12,000.00
547.10.60	Transportation Capital Outlay	\$60,000.00	\$50,412.00	\$220,000.00
597.00.2	Transfer Out-Operating Reserve	\$0.00	\$0.00	\$50,000.00
597.00	Transfer Out-CCPT Capital Reserve	\$0.00	\$0.00	\$50,000.00
	BUS EXPENDITURE TOTALS	\$1,075,365.00	\$919,113.00	\$1,421,272.00
547.10.31.1	Vanpool Supplies	\$500.00	\$0.00	\$300.00
547.10.32.1	Vanpool Fuel	\$43,000.00	\$39,400.00	\$40,000.00
547.10.35.1	Vanpool Small Tools	\$500.00	\$0.00	\$300.00
547.10.41.1	Vanpool Professional Services	\$0.00	\$191.00	\$500.00
547.10.43.1	Vanpool Travel	\$1,000.00	\$0.00	\$1,000.00
547.10.44.1	Vanpool Advertising	\$2,500.00	\$1,096.00	\$1,500.00
547.10.46.1	Vanpool Insurance	\$17,000.00	\$16,012.00	\$14,500.00
547.10.48.1	Vanpool Repairs and Maintenance	\$19,600.00	\$18,733.00	\$20,000.00
547.10.49.1	Vanpool Miscellaneous	\$500.00	\$168.00	\$500.00
547.10.50.1	Vanpool Administration	\$0.00	\$0.00	\$0.00
547.10.60.1	Vanpool Capital Outlay	\$0.00	\$0.00	\$50,000.00
597.00.1	Transfer Out-Vanpool Capital Reserve	\$26,400.00	\$52,800.00	\$26,400.00
	VANPOOL EXPENDITURE TOTALS	\$111,000.00	\$128,400.00	\$155,000.00
508	ENDING BALANCE	\$56,336.00	\$150,000.00	\$150,000.00
	TOTAL CCPT EXPENDITURES	\$1,242,701.00	\$1,197,513.00	\$1,726,272.00

Capital Outlay

ADA accessible mini van ²⁰¹² \$60,000.00

DATE December 18, 2012

ACCOUNT #	DESCRIPTION	2012 Original Budget	2012 Est. year End	2013 Budget
308	Beginning Balance	\$156,501.00	\$180,570.00	\$150,000.00
	Social Security Refund			\$72,000.00
334.03.60	RM State Grant-Operating	\$209,000.00	\$180,540.00	\$182,000.00
334.03.60.1	RM State Grant-Capital	\$0.00	\$0.00	\$0.00
333.20.50	5311 Federal Grant	\$352,000.00	\$306,000.00	\$309,000.00
	Proposed Grant			\$288,172.00
	FTA 5309 Proposed Capital Grant F	\$0.00	\$0.00	\$88,000.00
	Transfer in from CCPT Cap Reserve	\$0.00	\$0.00	\$60,000.00
	State Sales Tax Equalization Grant	\$0.00	\$0.00	\$0.00
338.47	Hospital Transportation Agreement	\$12,000.00	\$11,980.00	\$12,000.00
338.47.00.1	People for People Contract	\$120,000.00	\$100,000.00	\$100,000.00
344.70	Transportation Fares	\$82,000.00	\$85,000.00	\$85,000.00
313.21.00	Sales Tax Revenue	\$200,000.00	\$231,325.00	\$225,000.00
361.40.00	Sales Tax Interest	\$200.00	\$98.00	\$100.00
	BUS REVENUE TOTALS	\$1,131,701.00	\$1,095,513.00	\$1,571,272.00
344.70.1	Vanpool Fares	\$111,000.00	\$102,000.00	\$105,000.00
	Transfer in from VP Cap Reserve			\$50,000.00
	VANPOOL REVENUE TOTALS	\$111,000.00	\$102,000.00	\$155,000.00
	TOTAL CCPT REVENUES	\$1,242,701.00	\$1,197,513.00	\$1,726,272.00

COLUMBIA COUNTY PUBLIC TRANSPORTATION---FUND # 633R
2013 ORIGINAL CCPT GENERAL RESERVE BUDGET
DATE December 18, 2012

ACCOUNT #	DESCRIPTION	2012 Original Budget	2012 Est. thru Dec.	2013 Budget
308.00	Beginning Balance CCPT General Res.	\$40,588.48	\$40,588.48	\$40,588.48
308.00	Beginning Balance CCPT Operating Res.	\$377,756.00	\$377,756.00	\$377,756.00
361.11	CCPT Operating Reserve Interest	\$0.00	\$0.00	\$0.00
361.11	CCPT General Reserve Interest	\$0.00	\$0.00	\$0.00
397.03	CCPT Transfer In to CCPT Operating Res.	\$0.00	\$0.00	\$50,000.00
397.01	CCPT Transfer In to CCPT General Res.	\$0.00	\$0.00	\$0.00
	REVENUE TOTALS	\$418,344.48	\$418,344.48	\$468,344.48
508.00	Ending Balance	\$418,344.48	\$418,344.48	\$468,344.48
597	Transfer Out	\$0.00	\$0.00	\$0.00
	EXPENDITURE TOTALS	\$418,344.48	\$418,344.48	\$468,344.48

DATE December 18, 2012

[illegible]

2013 CCPT SALARY SCHEDULE with 1.3% increase

GENERAL MANAGER--EXEMPT												
BASE	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL
47,868	50,261	52,774	55,413	58,184	61,093	64,148	67,355	70,723	74,259	77,972		
5 % Step Increase Based on Merit												
OPERATIONS MANAGER;FINANCE/OFFICE MANAGER--EXEMPT												
BASE	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL
42,451	44,574	46,803	49,143	51,600	54,180	56,889	59,773	62,762	65,900	69,195		
5 % Step Increase Based on Merit												
OPERATOR/LEAD DISPATCHER/ADMINISTRATIVE ASST.--NON-EXEMPT												
BASE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10		
16.70	17.54	18.42	19.34	20.31	21.33	22.40	23.52	24.70	25.94	27.24		
5% Step Increase Based on Merit												
OPERATOR/CUSTOMER SERVICE REP: OPERATOR/MAINTENANCE ASST: OPERATOR/JANITOR--NON-EXEMPT												
BASE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10		
14.42	15.14	15.90	16.70	17.54	18.42	19.34	20.31	21.33	22.40	23.52		
5 % Step Increase Based on Merit												
OPERATORS-FULL-TIME AND PART-TIME ON-CALL--NON-EXEMPT												
BASE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10		
11.85	13.73	14.42	15.14	15.90	16.70	17.54	18.42	19.34	20.31	21.33		
CDL	6MOS.	12MOS.	18MOS.	24MOS.								
5% Based on Merit												
SAFETY, TRAINING AND MAINTENANCE COORDINATOR--NON-EXEMPT												
BASE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10		
17.16	18.92	19.87	20.86	21.90	23.00	24.15	25.36	26.63	27.96	29.36		
CDL	6MOS.	12MOS.										
5% Based on Merit												

APPROVED BY THE COLUMBIA COUNTY TRANSPORTATION AUTHORITY BOARD

	CHAIRMAN
	DIRECTOR
	DIRECTOR
	DIRECTOR
	DIRECTOR
	DATE
	12-18-12