

COLUMBIA COUNTY TRANSPORTATION AUTHORITY BOARD

Regular Meeting Agenda

June 30, 2016

1:00 p.m.

Port of Columbia Meeting Room

1 Port Way Dayton, WA 99328

A. Call Meeting To Order-Roll Call

B. Comments From Interested Citizens

C. Additions or Deletions

D. Disclosures Of Conflict Of Interest

E. CONSENT ITEMS-ACTION

F. Old Business

- 1. Consideration for approval of updated Personnel Handbook*
- 2. Consideration for approval updated Travel Reimbursement policy*
- 3. Consideration for approval of updated Confidentiality Policy*
- 4. Consideration for approval of revised Substance Abuse Policy*
- 5. Consideration for approval Rules of Conduct Policy*
- 6. Consideration for approval updated Public Records Policy*
- 7. Consideration for approval to switch Exempt Employees from using time clock to using an Exception Time Sheet*

G. New Business

1. *Finance Report – Steve*
2. *Establish fee to charge for copies made in CCPT office as well as for faxes made-Recommend 15 cents for copies as is with public records requests and \$2.00 for faxes to cover long distance fees*

H. CCPT Reports and Information

I. Adjournment

****-Information is in packet***

Next Regular Meeting: _____ **at 1:00pm**

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