

**MINUTES FROM SPECIAL BOARD MEETING  
COLUMBIA COUNTY TRANSIT AUTHORITY  
March 18, 2020**

**A. CALL TO ORDER AND ROLL CALL:**

Columbia County Public Transportation special board Meeting Minutes March 18, 2020

Chairman Talbott opened the meeting at 4:30am. Those present were Board Members, Weatherford, Rundell, and Amerein.

Staff present: Finance Manager Steve Mertens, General Manager David Ocampo, Dispatcher Megan Schmidt, Safety and Maintenance Technician Ivan Moreno

Others: Leanne Peters, County Clerk of the board

Absent: Richard Ells

**B. APPROVAL OF MEETING AGENDA**

Rundell moved to approve the agenda, Amerein second, all in favor.

**C. APPROVAL OF Resolution 2020-2**

1) A resolution providing the General Manager the authority to make operational decisions to respond to the current environment caused by the COVID 19 pandemic. The resolution would allow the GM to make certain decisions and changes that normally may require board approval if those decisions are being made in response to the pandemic environment.

David explained certain decisions being considered by management included: changing to fare free to avoid cash handling, allowing employees to choose to use available leave balance (as operationally feasible) during the pandemic to social distance, and procuring items to respond to cleanliness of vehicles and facilities, to further social distancing measures, or allow for work at home ability.

Rundell moved to approve resolution 2020-2, Amerein second the motion.

Weatherford asked about an expiration date. This would be when the board decided to remove it or when the governors order is lifted.

Weatherford asked if we are taking drivers temperature. David stated we had a thermometer to do so.

Talbot asked if we had gloves. Yes

All in favor

Regarding the future regular board meeting Talbot suggested consideration authorizing the GM to make the call regarding the location (possibly electronically) of the next meeting or whether to even hold the meeting at all.

Amerein moved to allow the GM to make the decisions about the next board meeting, Weatherford second, All in favor.

Approval of minutes dated December 19 2019. Amerein moved to approve the minutes, Ells second, all in favor.

Meeting Adjourned

Submitted By:




**Steve Mertens**

**Accountant**

**Transportation Authority Board**

Approved:



Mike Talbott, Chairman

**Transportation Authority Board-**