

**MINUTES FROM SPECIAL BOARD MEETING  
COLUMBIA COUNTY TRANSIT AUTHORITY  
August 31, 2020**

**A. CALL TO ORDER AND ROLL CALL:**

Columbia County Public Transportation special board Meeting Minutes August 31, 2020

Chairman Talbott opened the meeting at 1:00PM. Those present were Board Members, Weatherford, Rundell, and Amerein.

Staff present: Finance Manager Steve Mertens, General Manager David Ocampo, Dispatcher Megan Schmidt, Safety and Maintenance Technician Ivan Moreno, Operations Supervisor Darla Brown

Others: Member of the public (virtual)

Absent: Richard Ells

**B. NEW BUSINESS**

1. *Approval of resolution 2020-5 Temporary Hazard Pay* – David explained for retention of staff during COVID to approve a hazard pay rate for hourly employees and a stipend rate for salaried employees. Hourly rate would be \$3 an hour. For stipend, a rate of \$480 a month. Steve explained the stipend was approximately equal to that of an hourly employee working 40 hours a week for an entire month. Talbott asked if employees had been lost since COVID, David noted that we had lost one driver. It was explained that we had also received more CARES funding which would be the payment source for the hazard pay. The policy would also replace the existing COVID pay which covered employees' hours they weren't working due to COVID restrictions. A cost analysis presented to the board showed that on past data the actual cost would be about the same however if employees begin working more hours overall the cost with hazard pay would be higher. Hourly employees would only receive the hazard pay for hours worked onsite/in the bus. Amerein moved to approve hazard pay, Rundell second, all in favor.

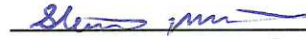
**C. OPEN FORUM**

1) Steve asked the board if their other respective agencies had an idea on how they would approach the impending payroll tax deferral as CCPT would need to implement it immediately September 1. The County is planning on not implementing it and it was decided that CCPT would not implement it unless the Internal Revenue Service provided guidance that it was required.

Talbott moved to adjourn the meeting at 1:20 PM, all in favor.

Meeting Adjourned

Submitted By:



**Steve Mertens**

**Accountant**

**Transportation Authority Board**

Approved:



Mike Talbott, Chairman

**Transportation Authority Board-**