



(509) 382-1647

**Regular Meeting of The Columbia County Public Transportation Board  
507 Cameron St. Dayton WA 99328**

**August 17<sup>th</sup>, 2023, 4:00 PM**

**ZOOM WITH THE FOLLOWING LINK:**

**ZOOM**

<https://us02web.zoom.us/j/kbcxpvaG0>

**Call To Order-Chair Zach Weatherford**

1. Roll Call of Members
2. Changes in Agenda/Motion to Accept Agenda

**Public Comment on Discussion/Potential Action Items**

*Individual comment limited to three minutes.*

**Finance Report**

1. Treasures Report
2. Budget to Actual

**Action Items**

1. Purchase of 24 passenger bus (*action item*)
2. Minutes-May 25<sup>th</sup> and June 29<sup>th</sup> 2023 (*action item*)
3. Resolution 2023-09 Transfer of Funds (*action item*)
4. Approval for Employee fund account in Bank of Idaho (*action item*)
5. Shah software upgrade purchase (*action item*)
6. Amendment to GL accrual for Part time employees
7. Closure of SQUARE account (*action item*)
8. Closure of Credit Card deposit account with Bank of Idaho (*action item*)

**General Managers Report**

1. New hires
2. WSTA Conference summary

Please note that the Agenda is tentative only. The board may add, delete, or postpone items and may act on an item not on the agenda.

Items needing signatures will be sent to the Commissioner's office.



### **Staff Reports**

1. No reports

### **Unfinished business**

1. No unfinished business

### **Executive Session** *no executive session for today*

Presiding Officer announces in open meeting the purpose of the Executive Session.

1. Pursuant to RCW 42.30.110 (1) (i) to discuss with legal counsel representing the agency litigation or potential litigation in which a member acting in an official capacity is a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
2. Or another permitted purpose for Executive Session pursuant to RCW 42.30.110 (1) (g). The Executive Session is expected to conclude after xx minutes, unless extended by the Presiding Officer.

Presiding Officer announces in open meeting the time the Executive Session will end.

### **Adjournment 5:00\* pm**

### **Next Meeting-October 19<sup>th</sup> 4:00 pm ~ CCPT Dayton**

\*estimated time

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