



(509) 382-1647

Regular Meeting of The Columbia County Public Transportation Board
507 Cameron St. Dayton WA 99328

September 19th, 2024, 4:00 PM

ZOOM WITH THE FOLLOWING LINK:

<https://us02web.zoom.us/j/86959573535>

Call To Order-*Chair or Co-chair*

1. Roll Call of Members
2. Changes in Agenda/Motion to Accept Agenda

Public Comment on Discussion/Potential Action Items

Individual comment limited to three minutes.

Finance Report

1. Treasurer Report
2. Budget to Actual

General Managers Report

1. Grant Applications
2. PTO policy amendments
3. PTO Amendments
4. Revised job descriptions
5. Safety Plan

Action Items

1. Approval of minutes dated July 18th and August 15th 2024
2. PTO Amendments approval
3. Approval of revised job descriptions
4. Approval of Resolution 2024-2 Safety Plan

New Business

1. Payroll process discussion

Please note that the Agenda is tentative only. The board may add, delete, or postpone items and may act on an item not on the agenda.

Items needing signatures will be sent to the Commissioner's office.



Staff Reports

1. Ridership update-*Darla*
2. New Employee hires-*Darla*
3. Maintenance and Rideshare-*Ivan*
4. Safety Committee-*Melissa F*

Unfinished business

1. *No Unfinished Business*

Executive Session *no executive session for today*

Presiding Officer announces in open meeting the purpose of the Executive Session.

1. Pursuant to RCW 42.30.110 (1) (i) to discuss with legal counsel representing the agency litigation or potential litigation in which a member acting in an official capacity is a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
2. Or another permitted purpose for Executive Session pursuant to RCW 42.30.110 (1) (g). The Executive Session is expected to conclude after xx minutes, unless extended by the Presiding Officer.

Presiding Officer announces in open meeting the time the Executive Session will end.

Adjournment 5:00* pm

**Next Regular Board Meeting – November 21st 4:00 pm ~ CCPT
Dayton**

*estimated time

Please note that the Agenda is tentative only. The board may add, delete, or postpone items and may act on an item not on the agenda.
Items needing signatures will be sent to the Commissioner's office.