

**MINUTES OF THE REGULAR BOARD MEETING  
COLUMBIA COUNTY TRANSIT AUTHORITY  
January 16, 2025**

**A. CALL TO ORDER AND ROLL CALL:**

Columbia County Public Transportation regular board Meeting Minutes January 16, 2025

Chairman Hall opened the meeting at 4:02 PM. Those present were Board Members, Hall, Rundell (via zoom), and Trump.

Staff present: Finance Manager Steve Mertens, General Manager David Ocampo (Via Zoom), Operations Manager Darla Miller, Maintenance Technician Ivan Moreno, Dispatcher Alana White, Dispatcher Melissa Lindley.

Others – Carey Honeycutt

Absent: Dedloff

*Approval of agenda:* Miller moved to accept the agenda with the noted amendment, Rundell second, all in favor.

*Public Comment:* Hall asked if there was any public comment, Carey Honeycutt spoke noting some positive comments on our service.

**B. FINANCE REPORT**

1. *Treasurer Report* – Steve presented the December 2024 Treasurer report as well as a financial summary. He noted the agency’s current fund balance of about \$2,340,000 at year end and some basic financial activity, estimates and remaining grant source funding.

2. *2024 Year-end budget to actual* – Steve went over the budget to actual comparison. He noted some expenses that went over the original budget, the biggest of these was the hourly staff. This was mostly due to overlapping, retiring employees and the individuals replacing them for a couple months, allowing us time to train the new employees. We ended up with a budget surplus of \$388,000 this year, however Steve cautioned that in the future this may not continue as we have benefited from certain grants and funding sources over the last few years. He feels comfortable with our current fund balance if expenses stay within revenues in the future.

**C. ACTION ITEMS**

1) *Approval of minutes dated December 19<sup>th</sup>* – Trump moved to approve the presented minutes, Rundell second, all in favor. Miller abstains.

**D. NEW BUSINESS**

1) *As per bylaws voting of chair and vice-chair* – There was some discussion on anyone wanting to be chair or vice-chair. Miller nominated Roger Trump as chair, and Ryan Rundell as vice-chair, Rundell second all in favor.

*At this point Roger Trump took over as chair for the meeting.*

**E. GENERAL MANAGERS REPORT**

1) *No report*

**F. STAFF REPORTS**

1) *No report*

**ADJOURNMENT:**


Trump moved to adjourn the meeting, Hall second, all in favor.

Trump adjourned the meeting 4:19.

Approved:

  
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Roger Trump  
**Transportation Authority Board Chair**

Submitted By:

  
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**Steve Mertens**  
**Accountant**  
**Transportation Authority Board**