



**Regular Meeting of The  
Columbia County Public Transportation Board  
At 507 Cameron St. Dayton WA 99328**

**December 10th, 2020, 4:00 PM**

**ZOOM link**

<https://us02web.zoom.us/j/2595897623>

**A. Call the meeting to order and roll call**

**B. Approval of meeting agenda**

**C. Approval of Minutes dated October 8<sup>th</sup> and November 20<sup>th</sup>**

**D. Finance Report**

**E. General Managers Report**

1. Chair and Vice Chair orientation (*briefing*)
2. Employee handbook plan (special meeting, meet with legal)
3. Bus shelters-plan
4. Hazard pay continuance (*action*) *see provided documents*
5. Food bank and deliveries update (*January 20, 2022*)

**F. Committee report**

1. Year to Date ridership Operations and goals report (*Darla/David*)
  - a. Training curriculum
  - b. Preparing for COVID-19 worst case scenario
  - c. Route evaluations, VT coordination
  - d. Community involvement Christmas baskets

\*Please note that the Agenda is tentative only. The board may add, delete, or postpone items and may act on an item not on the agenda.

Items needing signatures will be sent to the Commissioner's office.



2. Year to Date Maintenance and Goals report (*Ivan/David*)
  - a. Shop update
  - b. Lift update
  - c. Stock orders
  - d. Maintenance cost for fleet
  - e. GPS system for van pool
  - f. Hybrid bus comparison

#### **G. Unfinished business**

1. GM performance Eval/Contract review committee (*possible action*)
2. 2021 Budget approval (*action*)

#### **H. New business**

1. Vote new Chair and Vice Chair (*action*)
2. Fund transfer \$100,000 40/60 resolution (*action*)
3. Finance Budget meeting schedule (*action*)
4. Fare free continuance until August 31, 2021 (*action*)

#### **I. Open forum**

#### **J. Adjournment**

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